

# STATE OF ILLINOIS INTERNAL AUDIT ADVISORY BOARD

WEB ADDRESS: [HTTP://SIAAB.AUDITS.UILLINOIS.EDU](http://SIAAB.AUDITS.UILLINOIS.EDU)

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Vacant  
Term Expires 2/1/2020

## Location

Capital City Center 130 West Mason Video Conference Room 104 Springfield, Illinois 62702	James R. Thompson Center 100 West Randolph Video Conference Room 9-036 Chicago, Illinois 60601
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## AGENDA

September 12, 2017 – 1:00 P.M.

- **Call to Order**
- **Roll Call**
- **Minutes\***
  - Approve minutes from August 8, 2017 Meeting
- **Public Participation**
- **Reports/Updates\***
  - CPE Coordinator
  - Quality Assurance Coordinator- Discussion, approval of requests, reports and activities including but not limited to the following:
    - Late QARs
    - Team Requests
    - QAR Reports Received (Agriculture)
  - FOIA Officer Report
  - Guidance Coordinator- Discussion and approval of guidance, resources and other related topics.
- **Old Business\***
  - FCIAA Committee Report and Meeting with Auditor General
  - Fall Government Auditing Conference
- **New Business\***
  - Record Retention and Destruction (Historic QARs)
  - Videoconferencing reserved through December 2018
  - Key dates per Bylaws document – Proposed Update
  - Closed meeting minutes – None (Bylaw 1.5.5)
- **Announcements\***
  - Next Regular Meeting – **October 10, 2017 1:00 p.m.** \*

\*Action May Be Taken by the Board via Motion/Vote Process

Note: In accordance with the Opening Meetings Act, 5 ILCS 120/2.2 (a) "The requirement of a regular meeting agenda shall not preclude the consideration of items not specifically set forth in the agenda."